



## **Budget Workshop Meeting**

**Call To Order**

**Pledge to the Flag**

**Presentation**

**Adjournment**

## **Regular Board Meeting**

**Call to Order**

**Pledge to the Flag**

**Presentations –** Michele Dolce – 6<sup>th</sup> Grade Maple Syrup Project  
Mark Wooley – Library Tax

**Approval of Agenda**

**Public Comment (Please limit comments to five minutes per person)**

### **Supervisory Reports**

- Mr. Dan Grande – MS/HS Principal
- Mrs. Shauna McMahon – Elementary Principal
- Mr. Wesley Wright – Technology
- Mr. Scott Hazelton – Athletics
- Mr. Jim Knoop – Buildings and Grounds
- Mrs. Sarah LoManto – Cafeteria
- Mrs. Kris Richter – Transportation

### **Board Reports**

- President
  - Senior Exit Interviews – March 15, 2024 – 8:00 am – MS/HS
  - BOCES Annual Meeting Date – April 10, 2024
  - BOCES Component Vote Date & Monthly BOE Meeting – April 16, 2024
  - Committee Meeting – April 16, 2024
    - Policy 3:15 p.m.  
(Andrea, Jamie G., Jamie H.)
    - DEIC 4:30 p.m.  
(Amy, Derek., Lindsey)



- Committee Reports
- Superintendent

**Discussion Items** - none

**Old Business** - none

**New Business Consent Agenda**

Recommendation from Superintendent to approve agenda items A.

**A. Meeting Minutes**

- 1) Approve the BOE Budget Workshop Meeting Minutes of February 8, 2024.
- 2) Approve the BOE Regular Meeting Minutes of February 8, 2024.

Recommendation from Superintendent to approve agenda items B.

**B. Financial Items**

- 1) Treasurer's Report for all funds: January 2024
- 2) Warrant Summary Report and Claims Auditor Report- February 2024
- 3) Extra-Curricular Reports - January 2024

Recommendation from Superintendent to approve agenda items C.

**C. Personnel**

- 1) Approve the change of daily hours for the following effective February 5, 2024:

Richard Franklin	6.25 hours
Lenora White	5.75 hours

- 2) Approve the following volunteer coaches:

Ryanne Dugan	Softball
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- 3) Accept the resignation of Mike O'Leary, Science effective June 30, 2024.
- 4) Approve Scot Greenough as the Director of Summer Enrichment for the Summer 2024 program with a stipend of \$4,440.00.



5) Approve the First Amendment to the Contract of Employment with John O'Connor, Superintendent of Schools, for the period from January 1, 2024, through December 31, 2028 and authorize and direct the Board President to sign said First Amendment.

6) Establish a 1.0 FTE School Counselor and/or Social Worker effective July 1, 2024.

7) Approve the following substitute effective February 26, 2024:

Julia Kaicher	Floater Monitor Aide
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8) Approve the following substitutes pending upon completion of all requirements:

Andrew Kennedy	Uncertified Teacher/ Floater Monitor Aide
Maria Bonvissuto	Uncertified Teacher/ Floater Monitor Aide
Isabelle Taber	Uncertified Teacher
Amy Abbey	Floater Monitor Aide/Food Service Helper/Cleaner

**D. Other**

1) Approve the following IEP Recommendations # 6992.

2) Authorize the Superintendent to execute a Memorandum of Agreement with the Forestville Teachers' Association in regards to working remotely in certain circumstances effective March 6, 2024.

3) Approve the shared sport with Silver Creek (Host) for Cross Country for Section 6 for the 2024-2025 school year.

4) Approve the shared sport with Silver Creek (Host) for Unified Basketball for Section 6 for the 2023-2024 school year.

5) Approve the transportation request for the 2024-2025 school year:

Evelyn Kennedy	NCCS
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6) Approve the Annual Meeting and Budget Vote place and time set as May 21, 2024, Hornet Lobby with voting hours from 1-8 pm. The following area appointed as election inspectors: Carol DePasquale (site coordinator) \$18.00 /hour and Marlene Bradigan (poll worker) \$15.00/hour, Chairperson of Annual Meeting to open and close polls – Kristin Irwin.

7) Approve the following Resolution regarding the Capital Outlay Project (2024-2025):

**A RESOLUTION, DATED MARCH 14, 2024, OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE "DISTRICT") DECLARING THE DISTRICT'S PROPOSED CAPITAL OUTLAY PROJECT (INVOLVING MODEST UPGRADES AND IMPROVEMENTS**



**AT THE DISTRICT'S HIGH SCHOOL) TO BE A TYPE II ACTION UNDER SEQRA, AND  
AUTHORIZING AND DIRECTING THE INCLUSION OF FUNDING FOR SUCH PROJECT IN  
THE DISTRICT'S PROPOSED 2024-2025 BUDGET.**

WHEREAS, the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District"), after consultation by District officials with the District's retained architectural firm, Young + Wright Architectural (the "Architect"), has resolved that the District should propose to undertake, during the District's pending (2024-2025) fiscal year, a capital outlay project involving modest upgrades and improvements at the District's High School, such work being anticipated to include, but not necessarily to be limited to, the removal of and replacement of lockers and flooring, to be consistent with similar materials to match new additions, as well as all associated work (the "Project"); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by the Architect to be \$100,000; and

WHEREAS, the District is proposing that the Project be financed by the application of \$100,000 of funds to be earmarked for such purpose as a "Transfer to Capital Fund" in the District's pending (i.e., 2024-2025) budget, with the work on the Project being anticipated to occur (and be completed) during the 2024-2025 fiscal year of the District; and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and

WHEREAS, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "maintenance or repair involving no substantial changes in an existing structure or facility" and "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site..." and

WHEREAS, the Project constitutes such maintenance, repair, or in-kind, same-site replacement, rehabilitation, or reconstruction activities; and

WHEREAS, under the terms of the Memorandum of Understanding (a/k/a "SED MOU #023-024" or "MOU") between the State Office of Parks, Recreation and Historic Preservation ("OPRHP") (a/k/a State Historic Preservation Office or "SHPO") and SED, a project is exempt from SHPO review if, among other possible reasons, a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Register ("Registers"); and

WHEREAS, as indicated in the Cultural Resource Information System ("CRIS"), SHPO determined in 2016 that the High School building is "not eligible" for listing on the Registers because it does not meet the criteria for inclusion in the Registers; and



WHEREAS, the Architect has determined that the proposed work is exempt from review by SHPO because the High School is “not eligible” for listing on the Registers, although the Architect may nonetheless choose to submit information on the proposed work to SHPO for confirmation;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District’s Board of Education that the proposed Project is a Type II action, that is not subject to review under SEQRA, and that the proposed Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that the proposed Project shall be included as a “Transfer to Capital Fund” line item (not exceeding \$100,000 in amount) in the District’s proposed budget for the 2024 2025 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work to be given in connection with the District’s regular budget approval process), so that such Project may be initiated and completed (assuming voter approval of the District’s proposed budget) during the District’s 2024-2025 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES:

NOES:

ABSENT:

The foregoing resolution was thereupon declared duly adopted.

8) Approve the following SEQR Resolution:

Resolution Issuing SEQRA Negative Declaration for  
Proposed Capital Improvements Project, 2025

WHEREAS, the Forestville Central School District (the “District”) and its Board of Education (the “Board”) propose to undertake a Capital Improvements Project, 2025 (the “Project”) which includes various renovations and other upgrades at the District’s buildings, facilities and campus; and

WHEREAS, the District and its Board, as the lead agency, have undertaken an environmental review of this Unlisted action in accordance with State Environmental Quality Review Act (“SEQRA”) regulations, and duly considered the proposed Project, the SEQRA Environmental Assessment Form, the criteria for determining whether the action will have a significant adverse impact on the environment as set



forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and such other information deemed appropriate; and

WHEREAS, the District/Board identified the relevant areas of environmental concern, took a hard look at these areas, and made a reasoned elaboration of the basis for its determination;

NOW, THEREFORE, BE IT RESOLVED by the Forestville Central School District's Board of Education that:

1. The District/Board is the lead agency under SEQRA to review this Unlisted action, and the Capital Improvements Project, 2025 will not result in a significant adverse impact on the environment.
2. The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration, and Parts 1, 2, and 3 of the Environmental Assessment Form are also incorporated herein by reference.
3. The Superintendent of the District is authorized to sign and file or have filed on behalf of the District/Board all documents necessary to comply with SEQRA.

This resolution is effective immediately.

- 9) Approve the following Annual Meeting Notice 2024 resolution:

**Notice of Budget Hearing Meeting, Annual Budget Vote Proposition, Acquisition of School Transportation Vehicles Proposition, Election of One Board Member and a Capital Improvements Project for the Forestville Central School District.**

NOTICE IS HEREBY GIVEN that the annual meeting and election ("Annual Meeting and Vote") of the Forestville Central School District, Chautauqua and Cattaraugus Counties, New York (the "District"), will be held on **Tuesday, May 21, 2024** from 1:00 p.m. to 8:00 p.m., prevailing time, in the Hornet Lobby located at 4 Academy Street, Forestville, 14062 for the purpose of voting on the District's budget for the 2024-2025 fiscal year, a proposition to acquire transportation vehicles, a capital improvements project and electing one member of the Board of Education (the "Board"), and transacting such other business as is authorized by law.

TAKE FURTHER NOTICE that a public hearing for the qualified voters of the District on the 2024-2025 budget will be held on **Thursday, May 9, 2024, at 5:30 p.m.** at the Middle School/High School in the Alene J. Bradigan Library at



4 Academy Street, Forestville, NY 14062.

TAKE FURTHER NOTICE that the business to be conducted at such annual meeting and election shall consist of voting on the following propositions, and any other propositions authorized to be voted upon by law and the rules of the Board:

**PROPOSITION #1  
2024-2025 BUDGET**

Shall the following resolution be adopted, to-wit:

RESOLVED, that the budget for the Forestville Central School District (the "District"), for the fiscal year commencing July 1, 2024, and ending June 30, 2025, as presented by the Board of Education, is hereby approved and adopted and the required funds therefor are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

**PROPOSITION #2 - ACQUISITION OF SCHOOL TRANSPORTATION  
VEHICLES**

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education (the "Board") of the Forestville Central School District (the "District") is hereby authorized to purchase school buses and related equipment for use in the transportation program of the District, at an estimated maximum cost of \$317,703 with such amount to be raised by the levy of a tax upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, and, in anticipation of such tax, bonds, notes or other obligations of the District (including, without limitation, obligations arising under leases, lease/purchase contracts or installment purchase contracts having a term of not more than five years) shall be issued or entered into in accordance with applicable provisions of New York State law, with an additional tax being hereby voted to pay the interest on such obligations as the same shall become due and payable.

**PROPOSITION #3 - CAPITAL IMPROVEMENTS PROJECT, 2025**

Shall the following resolutions be adopted?

RESOLVED, that the Board of Education (the "Board") of the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District"), is hereby authorized to undertake a proposed "Capital Improvements Project, 2025" consisting of the reconstruction,





rehabilitation and renovation, in part, and the construction of improvements and upgrades to various District buildings and facilities and the sites thereof (collectively, the “Project”) to implement various health, safety, accessibility and code compliance measures required by the State Education Department in connection with any significant capital improvements project and various other measures that are generally described in (but are not to be limited by) the project plan that has been prepared by the District (with the assistance of Young + Wright Architectural) and that is available for public inspection in the offices of the District Clerk (the “Project Plan”), such work being anticipated to include, without limitation and to the extent as and where required, the elements that are generally described below. The Project is anticipated to include reconstruction and renovations of interior spaces, including mechanical, electrical, and plumbing upgrades as needed, reconstruction and upgrades to the Middle/High School (“MS/HS”) and Elementary School (“ES”) locker rooms and various gymnasium upgrades including, but not limited to, items such as removal of partitions and new wall pads at both gymnasiums and a scoreboard at ES; upgrades and improvements at the MS/HS weight room with ADA-accessible restroom and possibly public access modifications; work at the ES cafeteria including reconstruction of exterior wall; and at the ES upgrades and enhancements to the corridor including ceiling and wall finish upgrades. Other anticipated improvements include new windows on the second and third floors of the MS/HS; brick repointing and other exterior wall upgrades; and heat mitigation measures such as window film and/or exhaust fans in select areas. Various building system upgrades are anticipated to include HVAC equipment such as select rooftop and air handling units; generators at the MS/HS and bus garage with natural gas service and electric branch circuits; and electrical switch gear and hot water circulation loop pumps at the MS/HS. Proposed site work at the MS/HS is anticipated to include pavement reconstruction of the driveway and select parking areas and upgrades to the faculty parking entrance area and an exterior staircase and adjacent area. Site work at the ES is anticipated to include renovations to front entrance steps and a new canopy. If the budget allows after receiving construction bids, or if other items are identified, additional similar renovations, upgrades, and improvements could be undertaken. All of such work (or so much thereof as can be accomplished within the overall budget for the Project, once the construction bids are received) is to be undertaken at an estimated maximum cost of \$11,875,000, and will include the purchase of original furnishings, equipment, machinery, apparatus and pavement restoration required in connection with the purposes for which such buildings, facilities and sites are used, and all ancillary or related work required in connection therewith, and the Board is authorized to expend therefor, including for preliminary costs and costs incidental thereto and in connection with the financing thereof, an amount not to exceed the estimated maximum cost of \$11,875,000, provided that the detailed costs of the components of the Project (as generally described in the Project Plan) may be reallocated





among such components, or such components may be deleted, revised or supplemented if (1) the Board shall determine that such reallocation, deletion, revision or supplementation is in the best interests of the District and (2) the aggregate amount to be expended for the Project shall not exceed \$11,875,000 and (3) no material change shall be made in the overall scope and nature of the Project; and be it further

RESOLVED, that the Board is hereby authorized to expend or apply toward the Project, during the current fiscal year of the District, \$2,200,000 from the District's Capital Reserve Fund, 2015; and be it further

RESOLVED, that a tax is hereby voted to finance the balance of the estimated maximum cost of the Project in an amount not to exceed \$9,675,000, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; and be it further

RESOLVED, that in anticipation of such tax, obligations of the District (including, without limitation, serial bonds, statutory installment bonds, bond anticipation notes, and/or lease - purchase obligations) are hereby authorized to be issued in an aggregate principal amount that is not to exceed \$9,675,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and be it further

RESOLVED, that the New York State Building Aid funds that are expected to be received by the District are anticipated to offset a substantial part of the cost of the Project, and such funds shall, to the extent received, be applied to offset and reduce the amount of taxes that are herein authorized to be levied.

AND FURTHER NOTICE IS HEREBY GIVEN, that such Proposition #3 shall appear on the ballot sheet to be used for voting on such Proposition #3 in substantially the following abbreviated form:

**PROPOSITION #3 - CAPITAL IMPROVEMENTS PROJECT, 2025**

YES

NO

Shall the following resolution be adopted and approved?

RESOLVED, that (a) the Board of Education (the "Board") of the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District") is hereby authorized to undertake a "Capital Improvements Project, 2025" (the "Project") consisting of the reconstruction, rehabilitation and renovation, in part, and the construction



of improvements and upgrades to various District buildings and facilities (and the sites thereof) to implement various health, safety, accessibility and code compliance measures and various other measures that are included and generally described in (but are not to be limited by) the Project Plan that was referred to in the public notice of the vote on this Proposition, and to expend therefor an amount not to exceed \$11,875,000; (b) the Board is authorized to expend or apply toward the Project \$2,200,000 from the District's Capital Reserve Fund, 2015; (c) a tax is hereby voted in an amount not to exceed \$9,675,000 to finance the balance of the estimated maximum cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; (d) in anticipation of such tax, obligations of the District are hereby authorized to be issued in an aggregate principal amount that shall not exceed \$9,675,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and (e) New York State Building Aid funds expected to be received by the District are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and reduce the amount of taxes herein authorized to be levied.

AND FURTHER NOTICE IS HEREBY GIVEN, that an Environmental Assessment Form has been completed for all of the anticipated work involved in the Project, which constitutes an Unlisted action under the State Environmental Quality Review Act ("SEQRA"), a thorough review of the Project's potential environmental impacts has been undertaken, it has been found that the Project will not result in a significant adverse impact on the environment, and a reasoned elaboration of the SEQRA review and findings has been provided in a Negative Declaration.

TAKE FURTHER NOTICE that an election for members of the Board shall be held to fill one at-large position on the Board by reason of the expiration of the term of office of an incumbent. The candidate receiving the largest number of votes shall be elected to a four-year term to commence July 1, 2024 and expire June 30, 2028.

TAKE FURTHER NOTICE that voting machines will be used to record the vote on the budget, on all propositions, and on the election of one (1) Board member.

TAKE FURTHER NOTICE that all candidates for the office of member of the Board shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least twenty-five (25) qualified voters of the District, or 2% of the number of voters who voted in the previous Annual Meeting and Vote, shall state the residence of each signer and shall state the name and residence of the candidate. Each petition shall be filed in the office of the Clerk of the District, 4 Academy Street Forestville, NY 14062 between the hours of **9:00 a.m. and 5:00 p.m.** not later than the thirtieth (30th) day preceding the Annual Meeting and Vote, to-wit, **April 22, 2024.**



TAKE FURTHER NOTICE that applications for absentee and early mail ballots may be obtained at the office of the Clerk of the District between the hours of **8:00 a.m.** prevailing time and **3:30 p.m.** prevailing time except Saturdays, Sundays, and holidays. Completed applications must be received by the District Clerk at least seven days before the Annual Meeting and Vote, if the ballot is to be mailed to the voter, or on the day before the Annual Meeting and Vote, if the ballot is to be delivered personally to the voter. Absentee and early mail ballots must be received by the office of the Clerk of the District not later than **5:00 p.m. on May 21, 2024.**

TAKE FURTHER NOTICE that military voters, as defined in Section 122.2(f) of the Commissioner's Regulations, who are qualified voters of the District may apply for a military ballot by requesting an application from the District Clerk at the Forestville Middle/High School, 4 Academy Street Forestville, NY 14062 between the hours of **8:00 a.m.** prevailing time and **3:30 p.m.** prevailing time except Saturdays, Sundays, and holidays. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than **5:00 p.m. on April 26, 2024.** Military voters may designate a preference to receive the application or ballot by mail, facsimile or electronic mail.

TAKE FURTHER NOTICE that a list of all persons to whom absentee and early mail ballots shall have been issued will be available in the office of the Clerk of the District, where it shall be available for public inspection between the hours of **8:00 a.m. and 3:30 p.m.**, prevailing time, on each of the five days prior to the day of the Annual Meeting and Election, except Sundays, and such list shall also be posted at the polling place for such Annual Meeting and Vote.

TAKE FURTHER NOTICE that the Board will have prepared and completed a detailed statement in writing of the amount of money which will be required during the 2024-2025 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount for each purpose estimated necessary for payments to Boards of Cooperative Educational Services shall be shown in full, with no deduction of estimated state aid. The amount of state aid provided and its percentage relationship to the total expenditures shall also be shown. Such statement shall be available at least seven days before the budget hearing, at which it is to be presented and copies thereof shall be prepared and also made available, upon request, to residents within the District during the period of fourteen days immediately preceding the Annual Meeting and Vote (exclusive of Saturday, Sunday or holidays), and may be obtained by any resident in the District in the District Office and at Forestville Middle/High School, 4 Academy Street Forestville, NY 14062 between the hours of **8:00 a.m. and 3:30 p.m.**

TAKE FURTHER NOTICE that the Board has adopted rules for the submission of propositions to be considered at the Annual Meeting and Vote, and printed copies for general distribution in the District are available at the office of the District Clerk.

Board of Education  
Forestville Central School District  
3/14/2024



- 10) Approve the Board of Education to casts its vote in the annual election of officers and members of the CCSBA Executive Committee for the following five people:

Sylvester Cleary- E2CCB  
Wendy Dymont- Westfield  
Kurt Gustafson- Southwestern  
Greg Cole- Silver Creek  
Aaron Richner- Cassadaga

**Proposed Executive Session**

**Adjournment**

**Correspondence/Information**

- Mid-Year Advisor Reports